



## Administrative Arrangements

### ASEM Symposium on Inter-Regional Partnership for Sustainable Development

25-26 May 2017

Bangkok, Thailand

*Co-sponsored by the EU, Germany, China, Viet Nam, Finland and Switzerland*

1. **Date:** 25-26 May 2017

2. **Venue:** **25 May: Ballroom 2, InterContinental Hotel Bangkok**

973 Phloen Chit Road  
Lumphini, Pathum Wan  
Bangkok 10330  
Thailand

Phone: +66 2 656 0444

Fax: +66 2 656 0994

Website: <http://bangkok.intercontinental.com>

**26 May: Excursion to Khao Hin Sorn Royal Development Study Center**

Phanomsarakham  
Chachoengsao 24120

Thailand

Phone: + 66 3 855 4982 / + 66 81 686 0639

Fax: + 66 3 855 4983

Website: <http://www.khaohinsorn.com>

### 3. Registration

The participation of the Symposium is open to any interested agencies and individuals from ASEM members. Every participant of the Symposium is required to fill in the registration form and submit it to [asem.thailand.sdgs@hotmail.com](mailto:asem.thailand.sdgs@hotmail.com) **no later than 3 May 2017**.

### 4. Cost

The participation of the Symposium is free of charge. The host country will bear the costs of organising the Symposium including venue, facilities, and meals as scheduled in the programme. Participants are kindly requested to cover their own expenses incurred from attending the Symposium such as transportation and accommodation, where applicable.

## 5. Accommodation

For convenience, participants may consider staying at the InterContinental Bangkok, the venue of the Symposium. Participants who wish to stay at this hotel are requested to make fill in the hotel reservation form as attached and forward it directly to the hotel. The Ministry of Foreign Affairs has negotiated special rates with the hotel as follows:

### Grande Deluxe Room

Single Occupancy 6,100.- Baht net/Room/Night

Double Occupancy 6,400.- Baht net/Room/Night

The offer includes daily buffet breakfast, high speed internet access, gym facilities, etc.

Check-in time is 15:00 hours. Check-out time is 12:00 hours.

## 6. Transportation from and to the airport

The distance between Suvarnabhumi Airport and the InterContinental Bangkok is approximately 27 km. Limousine services are available at the airport. Alternatively, taxi service, located at the first floor (Gate 4 and 7), operates 24 hours a day. Public transportation, such as Airport Rail Link, takes generally 30 minutes from the airport to Bangkok city centre. InterContinental Bangkok also provides Limousine Transfer between airport and hotel as indicated in the hotel reservation form.

## 7. Excursion

An excursion to Khao Hin Sorn Royal Development Study Center will be organised on 26 May 2017. Established in 1979, the Khao Hin Sorn Royal Development Study Center provides an integrated model to rehabilitate the degraded soil, reforestation, water management and crop improvement. Since then, the Center has become a training and demonstrative center for Thais and foreigners to gain knowledge in various techniques on soil improvement, vocational training, cropping techniques and cooperatives that make them to live sustainably.

### Tentative Programme of the excursion

09.00 am	-	Depart from the hotel
11.00 am	-	Arrive at Khao Hin Sorn Royal Development Study Center
	-	Briefing on history, purposes and current projects of Khao Hin Sorn Royal Development Study Center
12.00 pm	-	Lunch
13.00 pm	-	Participate in Sufficiency Economy Philosophy and new theory farming demonstration project
	-	<u>Detail</u> Participants will learn about the Sufficiency Economy Philosophy as a guiding principle for Thailand to achieve the SDGs, as well as Thailand's agricultural approach which emphasizes on proper land and water management for optimum benefits in order to conservative and self-reliant community
	-	Participate in botanical and herbal garden demonstration project
	-	<u>Detail</u> Participants will learn about botanical and herbal processing products as means for conservation and extra income for Thai farmers
15.00 pm	-	Depart from Khao Hin Sorn Royal Development Study Center
17.00 pm	-	Arrive at the hotel

**Interested participants are requested to indicate the participation of the excursion in the registration form.**

## **8. Language**

The official working language of the Symposium will be English. No interpretation will be provided.

## **9. Visa requirements**

Participants of the Symposium are required to possess valid visas, if required. Appropriate visas can be obtained directly from Royal Thai Embassies or Royal Thai Consulate-Generals in the respective countries (for further details, please see website <http://www.thaiembassy.org/main/>).

Kindly see the list of countries and territories entitled for Visa exemption and Visa on Arrival on the Ministry of Foreign Affairs' website: <http://www.mfa.go.th>.

## **10. General Information**

### Climate in May

Average low 26 degree Celsius

Average high 34 degree Celsius

### Currency and banking

The Thai currency is Baht. Exchange rate is 34.51 Baht / US Dollar as of 29 March 2017. All major international credit cards are accepted in Thailand.

### Time Difference

Thailand's standard time zone is GMT +07:00 hours.

### Electricity

The standard electricity supply is 220-volts AC, 60 HZ

## **11. Liability**

The Host Country shall not be liable for personal accidents and losses or damages to personal and corporate property of the participants.

## **12. Contact**

For enquiries and further information, please contact:

Mr. Ittimon Sumitpaibul

ASEM Desk Officer and ASEM Contact Point for Thailand

Department of European Affairs

Ministry of Foreign Affairs:

Tel.: +66 2 203 5000 ext. 13191

Fax: +66 2 625 3717

Email: [asem.thailand.sdgs@hotmail.com](mailto:asem.thailand.sdgs@hotmail.com) / [ittimons@mfa.go.th](mailto:ittimons@mfa.go.th)

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**ASEM Symposium on  
“Inter-Regional Partnership for  
Sustainable Development”**



***Bangkok, Thailand, 25-26 May, 2017***

**REGISTRATION FORM**

Country		
Institution/Organisation		
First name		
Last name		
Title		
Position/ Function		
Office address		
Name on Badge		
Gender	Female: <input type="checkbox"/>	Male: <input type="checkbox"/>
Date of Birth		Place of Birth:
Nationality		
Passport No.		
Place of issue		
Date of issue		Date of expiry:
Contact Information	Tel:	Fax:
	Email:	
Dietary Requirement	Vegetarian <input type="checkbox"/>	Halal <input type="checkbox"/>
	Others (Please specify)	
Excursion to Khao Hin Sorn Royal Development Study Center on 26 <sup>th</sup> May 2017	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Please complete this form electronically and submit via e-mail to [asem.thailand.sdgs@hotmail.com](mailto:asem.thailand.sdgs@hotmail.com) **no later than 3 May 2017**